



At the Heart of
Our Community

Part-time Fundraising Advisor

16 Hours per week

Salary £10,350 pa (pro rata 16 hours per week @ £12.44 per hour)

We are currently recruiting for a Part-time Fundraising Advisor, based at Gosport Voluntary Action (GVA). If you are an enthusiastic, organised and compassionate person then this role may suit you.

The Fundraising Advisor's main purpose is to: -

- Undertake fundraising research, using all available means to identify those whose purpose and priorities best match GVA's intentions and find out key information to enable an application.
- Research fundraising opportunities relevant to GVA and where appropriate GVA's member organisations by completing fundraising applications and submit to funding organisations. Also provide funding information and support to local voluntary and community groups as appropriate. Research digital fundraising opportunities e.g. crowdfunding, social media.
- Ensure that monitoring and evaluation as required is carried out to complete the reports required by funders in conjunction with GVA's Community Engagement Team and the Chief Executive Officer.
- Develop and maintain a database to monitor fundraising activity.

Closing Date for Applications: Friday 10th June 2022

Interview Date: Thursday 16th June 2022

To apply for the role, please email your CV and a cover letter, with the subject 'Application: Part-time Fundraising Advisor', to Kay Hallsworth, Chief Executive on chiefofficer@gva.org.uk before the deadline of Friday, 10th June 2022.

GVA welcomes applications from Diverse Communities and strives to be an Equal Opportunities Employer.

Martin Snape House, 96 Pavilion Way Gosport, Hampshire PO12 1FG
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