







5 June 2020

**Dear Applicant** 

Re: Part-time Assistant Volunteer Co-ordinator Role

Thank you for your interest in the above post. Please find all relevant documents, including Role Description and Application Form on our website: <a href="https://www.gva.org.uk/news/job-vacancy-c-19-assistant-volunteer-coordinator/">https://www.gva.org.uk/news/job-vacancy-c-19-assistant-volunteer-coordinator/</a>

To apply for the position, please complete all forms and email to govolunteer@gva.org.uk or post to the address below.

Please note, applications close on Friday 12 June 2020. Interviews will be held via Zoom, and are planned for Wednesday 17 June 2020.

Due to the number of applications, we are unable to contact each unsuccessful candidate individually. If you have not heard from us within three working days of the closing date, please assume that you have not been selected for an interview. If you would like any feedback about this decision, please do get in touch.

Should you need any further information, please do not hesitate to contact us. Wishing you all the very best for your application.

Kind regards

Lisa Powell

Lisa Powell

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