



At the Heart of  
Our Community

Grants Fund  
Gosport Voluntary Action  
Martin Snape House, 96 Pavilion Way  
Gosport PO12 1FG  
Phone 02392 583 836  
Email grants@gva.org.uk

## Grants Fund Application Terms & Conditions - Individuals

### Individual applicants for funding must:

- ✓ Reside permanently in the borough of Gosport
- ✓ Have a UK based bank account
- ✓ Be able to supply details for 2 referees, who have known the applicant for 2 years or more and who are not family members
- ✓ Have spent any previous funding received from the Gosport Community Fund in accordance with the funding award conditions attached to them
- ✓ Apply for, and receive, only one grant per year

### Funding will not be considered for:

- × An application submitted in a previous round, which was not granted
- × Political or religious activity
- × Projects which have a statutory responsibility of, or are led by another statutory body (e.g. schools, healthcare).
- × Retrospective funding; that is to replace money that has already been spent, or to cover items or services that have already been bought.
- × Projects outside the borough of Gosport

This list is not exhaustive and applications may be considered ineligible for other reasons.

### Successful grant applicants must:

- ✓ Spend the monies within 12 months from start of project
- ✓ Acknowledge the funding award where possible. (Please refer to **Branding Guidelines**).
- ✓ Spend the grant on the approved purpose. Applicants will be required to provide receipts and further evidence if requested by the Grants Funding Board.
- ✓ Complete an End of Project Report, demonstrating the outcomes the project has achieved (Please refer to **End of Project Report template**).

All funding offers will be subject to the recipients accepting the funding conditions.

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**GOSPORT**  
Borough Council